

CONFIDENTIALITY STATEMENTS

Please read each of the following statements below. During the VIPS application process you will be asked to sign a Disclaimer acknowledging that you have read and understand the Confidentiality statements.

Consent to Share Confidential Information

- I understand the volunteer screening process includes both criminal background checks and reference checks.
- I authorize the results of background checks shared with placement sites in consideration of my volunteer involvement.

Confidentiality Agreement

- I understand in providing my services as a volunteer with HISD, I will respect the confidential nature of the knowledge I will gain concerning the academic performance, behavior and personal information of the students with whom I work (according to FERPA).
- If a student informs me or I notice something which may indicate he/she is in emotional distress, I will immediately report this to my supervising teacher, the principal or a support staff member (social worker, psychologist, nurse).
- If a student informs me or I notice something which may indicate his/her safety is at risk, I will immediately notify the campus Principal **and appropriate agencies.**
- I also agree to not initiate contact with the students with whom I work or their families outside of the school or program setting to which I have been assigned.